

VACANCY

Job title: Supply Chain Data Analyst

Location: Southampton

We are Novacyt, a rapidly growing diagnostics group specialising in infectious diseases. We have a number of successful brands and serve a large global customer base, from hospitals to large corporates.

Primerdesign, part of the Novacyt Group, is a leading provider of RT PCR solutions. We have thousands of happy customers based across the globe and have a real ambition to drive our business forward and achieve even more. We have delivered exceptional products to combat formidable challenges. We developed the world's first swine flu detection kit, played an important part in uncovering the UK's horse meat scandal and are currently producing high-performing detection kits to support the fight against COVID-19.

We're now looking for a Supply Chain Data Analyst to join our team on a full-time basis working 37.5 hours per week.

Job Summary

The role of the Supply Chain Analyst is to collect and analyse data across the supply chain group to improve efficiency and maximise the capability of the supply chain function. Recommendations should be made to the business based on these analyses and the Supply Chain Analyst should support with the development and execution of subsequent projects.

The Supply Chain Analyst will own key datasets across the business, and it will be their role to ensure they remain accurate. The role will measure supply chain performance and report to management. They will additionally work with the supply chain teams (namely Customer Care, QC, Manufacturing & Dispatch) to enhance delivery performance.

Main Duties and Responsibilities

- Accountable for the accuracy of all master data and controller of the addition or deletion of data in MRP (SAGE)
- Work closely with the technical teams to ensure BoM accuracy is maintained and the version control process is fit for purpose and being adhered to
- Owner of Cost of Goods (COG) and margin analysis model. Provide data to the supply chain, finance operation teams to set the direction of efficiency improvements for key products lines
- Support the supply chain team with the implementation of MRP. Conduct regular checks of purchase order and manufacturing order suggestions
- Work closely with the MRP expert, to maximize the functionality MRP. Analyse and make recommendations in areas such as shop floor data capture to capture real time manufacturing and assembly times and development of manufacturing norms
- Conduct regular analysis of supply chain operations to optimise the departments capabilities and facilities including warehouse, procurement, planning, customer orders and dispatch

- Conduct regular audits of material management processes within Novacyt businesses. Ensure goods in/out, internal transfers and stock taking process are being adhered to. Support material inaccuracy investigations
- Support and train the supply chain department to continually develop and automate KPIs and reporting methods
- Liaise with Marketing, Commercial and Technical teams on the development of Salesforce functionality to support the Sales and Operational Planning Processes
- Work with supply chain teams to enhance service delivery

Qualifications and Experience Required

- Outstanding level of MS Excel, PowerPoint and other programming skills
- Excellent mathematical and analytical skills
- Familiarity with inventory management and stock control software such as SAGE very desirable
- Proactive and flexible team player with strong interpersonal and communication skills
- Ability to problem solve and adapt at short notice
- Can work to and deliver against tight deadlines
- Is able to remain calm, can perform and can succeed in high pressure situations
- An optimistic and helpful attitude with a desire to getting tasks completed to schedule essential

The Benefits

- Competitive salary
- 25 days' annual leave
- Ability to buy and sell annual leave
- Cycle to work scheme
- Refer a friend scheme
- Life assurance
- Private medical insurance
- Group pension scheme

It's an exciting time to join our team as we are making huge leaps in the fight against COVID-19 and have recently been awarded a Breakthrough of the Year award at the European Mediscience Awards 2020. We are the best in the world at what we do. If you are looking to learn, grow and succeed as part of a passionate team who are eager to make a difference, we want to hear from you.

Hours of Work	37.5 hours per week
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For further information or to apply for this vacancy please e-mail recruitment@novacyt.com