

## VACANCY

**Job title:** Process Specialist

**Location:** Southampton

We are Novacyt, a rapidly growing diagnostics group specialising in infectious diseases. We have a number of successful brands and serve a large global customer base, from hospitals to large corporates.

Primerdesign, part of the Novacyt Group, is a leading provider of RT PCR solutions. We have thousands of happy customers based across the globe and have a real ambition to drive our business forward and achieve even more. We have delivered exceptional products to combat formidable challenges. We developed the world's first swine flu detection kit, played an important part in uncovering the UK's horse meat scandal and are currently producing high-performing detection kits to support the fight against COVID-19.

We're now looking for a Process Specialist to join our team on a full-time basis working 37.5 hours per week.

### **Job Summary**

The role of the Process Specialist will be to support the manufacturing department with a technical skillset to solve problems and implement new products and improvements. This will include clear communication and a strong relationship with other departments to ensure a robust, efficient and compliant process in the primary and secondary manufacturing teams.

The Process Specialist needs to have a positive drive, attention to detail and a structured approach to analysis.

### **Main Duties and Responsibilities**

#### **New Product Implementation**

- Work alongside Manufacturing Technical Department (MTD) to map out the manufacturing processes required for a new product to be produced in primary and secondary manufacturing
- Work with R&D and MTD to improve the product design based on manufacturing considerations
- Work with all departments to oversee the production of validation batches and provide support and feedback to improve the ongoing production processes
- Review SOPs and BOMs to ensure they are accurate and clear
- Work with QC and MTD to ensure all potential failure modes are being tested for effectively
- Work with MTD on implementation of new internal capabilities and equipment.

#### **Continuous Improvement**

- Day to day technical problem-solving during manufacture, independently or in conjunction with MTD
- Perform process risk assessments to analyse potential risks and implement mitigation plans through process improvements or checks
- Identify and implement quality, repeatability and efficiency improvements in the primary & secondary manufacturing process
- Work with departments to effectively troubleshoot equipment and process issues and inefficiencies. Lead the implementation of improvements
- Train & coach all departments in new processes for new products or process improvements

- Driving behaviours and standards towards cGMP
- Maintaining the product quality and performance through management of raw material stocks and processes

### **Regulatory compliance and product improvement**

- Own, lead and perform NCRs, CAPA and Customer Complaint investigations, closing them effectively and on time. Also support QC OOS investigations where necessary
- Raise, lead and complete change controls in a timely manner
- Ensure training compliance is up to date and relevant
- Review and support of manufacturing compliance, working closely with QA

### **Qualifications and Experience Required**

- Positive drive and excitement for challenges
- Excellent communication skills and interpersonal skills
- Excellent attention to detail
- Clear, structured approach
- Ability to problem solve and adapt at short notice
- Confidence to make fact-based decisions independently
- Scientific or engineering background (BSci/BEng plus industry experience desirable)
- Experience of working within a laboratory production environment (desirable)

### **The Benefits**

- Competitive salary
- 25 days' annual leave
- Ability to buy and sell annual leave
- Cycle to work scheme
- Refer a friend scheme
- Life assurance
- Private medical insurance
- Group pension scheme

It's an exciting time to join our team as we are making huge leaps in the fight against COVID-19 and have recently been awarded a Breakthrough of the Year award at the European Mediscience Awards 2020. We are the best in the world at what we do. If you are looking to learn, grow and succeed as part of a passionate team who are eager to make a difference, we want to hear from you.

Hours of Work	37.5 hours per week
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For further information or to apply for this vacancy please e-mail [recruitment@novacyt.com](mailto:recruitment@novacyt.com)