

VACANCY

Job title: Quality Assurance Associate

Location: Southampton

We are Novacyt, a rapidly growing diagnostics group specialising in infectious diseases. We have a number of successful brands and serve a large global customer base, from hospitals to large corporates.

Primerdesign, part of the Novacyt Group, is a leading provider of RT PCR solutions. We have thousands of happy customers based across the globe and have a real ambition to drive our business forward and achieve even more. We have delivered exceptional products to combat formidable challenges. We developed the world's first swine flu detection kit, played an important part in uncovering the UK's horse meat scandal and are currently producing high-performing detection kits to support the fight against COVID-19.

We're now looking for a Quality Assurance Associate to join our team on a full-time basis working 37.5 hours per week.

Job Summary

The Quality Assurance Associate will assist with the maintenance of quality system documents within Entropy software. This person will play an active role in all quality system activities.

Main duties and responsibilities

- Managing the document control system
- Managing closures of Change Controls
- Support the NCR process
- Provide support as needed to registration activities and regulatory submissions
- Support and develop data for the input into the site management reviews
- Maintaining and updating the QA KPI tracker
- General QA administration duties, including filing and archiving
- Perform other duties as required by the QA/RA team

Qualifications and experience required

- Some experience of working within QA, preferably with ISO13485 or ISO 9001
- Ability to read and understand technical material
- Computer literate and experienced in the use of Microsoft Office packages

The Benefits

- Competitive salary
- 25 days' annual leave
- Ability to buy and sell annual leave
- Cycle to work scheme
- Refer a friend scheme
- Life assurance

NOVACYT GROUP



- Private medical insurance
- Group pension scheme

It's an exciting time to join our team as we are making huge leaps in the fight against COVID-19 and have recently been awarded a Breakthrough of the Year award at the European Mediscience Awards 2020. We are the best in the world at what we do. If you are looking to learn, grow and succeed as part of a passionate team who are eager to make a difference, we want to hear from you.

Hours of Work	37.5 hours per week
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For further information or to apply for this vacancy please e-mail recruitment@novacyt.com