

## VACANCY

**Job title:** QA Associate

**Location:** Camberley

We are Novacyt, a rapidly growing diagnostics group specialising in infectious diseases. We have a number of successful brands and serve a large global customer base, from hospitals to large corporates.

Microgen is an expert in the development, manufacture and distribution of high-quality diagnostic products. These include gold standard molecular assays and a growing portfolio of rapid immunoassays for the detection of toxins, bacteria, viral antigens and key indicator proteins.

We're now looking for a QA Associate to join our team on a full-time basis working 37.5 hours per week.

### **Job Summary**

Working on site specific aspects of the Quality Management System.

### **Main duties and responsibilities**

- Participate in activities relating to quality compliance for the design, manufacture, sale and global distribution of products
- Managing the document control system
- General QA administration duties, including filing and archiving
- Participation in QMS processes (e.g. NC & CAPA, change control, etc.)
- Generate, review and amend quality system documentation
- Support and develop data for the input into the site management reviews
- Support for internal and external audits
- Provide quality support to other departments

### **Qualifications and experience required**

- Ideally educated with a bachelor's degree or HNC in a relevant scientific discipline
- Some experience of working with a quality system, preferably ISO13485 or ISO 9001
- Computer literate and experienced in the use of Microsoft Office packages
- Ability to read and understand technical material

### **The Benefits**

- Competitive salary
- 25 days' annual leave
- Ability to buy and sell annual leave
- Cycle to work scheme
- Refer a friend scheme
- Life assurance
- Private medical insurance
- Group pension scheme

# NOVACYT GROUP



It's an exciting time to join our team as we are making huge leaps in the fight against COVID-19 and have recently been awarded a Breakthrough of the Year award at the European Mediscience Awards 2020. We are the best in the world at what we do. If you are looking to learn, grow and succeed as part of a passionate team who are eager to make a difference, we want to hear from you.

Hours of Work	37.5 hours per week
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For further information or to apply for this vacancy please e-mail <a href="mailto:recruitment@novacyt.com">recruitment@novacyt.com</a>	
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