NOVACYT
GROUP

VACANCY

Job title: Technical Writer
Location: Camberley/Southampton/London

We are Novacyt, a rapidly growing diagnostics group specialising in infectious diseases. We have a number of successful brands and serve a large global customer base, from hospitals to large corporates.

Primerdesign, part of the Novacyt Group, is a leading provider of RT PCR solutions. We have thousands of happy customers based across the globe and have a real ambition to drive our business forward and achieve even more. We have delivered exceptional products to combat formidable challenges. We developed the world's first swine flu detection kit, played an important part in uncovering the UK's horse meat scandal and are currently producing high-performing detection kits to support the fight against COVID-19.

We're now looking for a Technical Writer to join our team on a full-time basis working 37.5 hours per week.

Job Summary

Within Novacyts R&D team we are looking for an enthusiastic candidate with experience in the scientific writing field, preferably with experience writing both clinical and regulatory documents that will be submitted either to clinical authorities or as part of the technical files for IVD-R and FDA-EUA authorizations of our IVD products.

By conducting in-depth research, and working closely with key stakeholders (product management, regulatory, sales and research & development, etc.), you will be expected to produce high quality technical documents that can be submitted for review to the above bodies.

This is a full-time position, and you can choose to be based either at our Camberley, London or Southampton Offices.

Main duties and responsibilities

- Create, write and edit clear text/content for submission to Clinical or Regulatory Authorities
- Develop and maintain standard operating procedures for the technical writing function in the R&D department
- Design content structure, develop content, deliver publication-ready files and maintain documentation for the company's R&D Depart
- Coordinate timely development, change and approval of materials
- Maintain departmental processes, technical documentation and libraries
- Establish the authoring tools and environments from scratch and provide input to the documentation module Entropy
- Explain scientific and technical ideas in easy-to-understand language for commercial purpose

Qualifications and experience required

- Excellent written, oral, and listening communication skills with demonstrated English proficiency ability to drive results through persuasion

- Minimum of 3 years direct technical writing in the medical device/diagnostics/biomedical industry or equivalent for commercial purpose. Ability to create error-free documents is critical
- Experience with developing technical documents for CE IVD point-of-care diagnostics systems or in writing clinical documents such as Clinical Protocols/reports is essential
- Self-starter with a high degree of initiative and ability to work independently with minimal direction
- Quickly grasp complex technical concepts & make them easily understandable in content
- Degree in life sciences or equivalent

The Benefits

- Competitive salary
- 25 days' annual leave
- Ability to buy and sell annual leave
- Cycle to work scheme
- Refer a friend scheme
- Life assurance
- Private medical insurance
- Group pension scheme

It's an exciting time to join our team as we are making huge leaps in the fight against COVID-19 and have recently been awarded a Breakthrough of the Year award at the European Mediscience Awards 2020.
We are the best in the world at what we do. If you are looking to learn, grow and succeed as part of a passionate team who are eager to make a difference, we want to hear from you.

Hours of Work	37.5 hours per week
For further information or to apply for this vacancy please e-mail recruitment@novacyt.com	