

# INTERNAL VACANCY

**Job title :** Laboratory Production Technician

**Location:** Southampton (Primerdesign)

**Closing date :** 26<sup>th</sup> October 2018

## **Job Summary**

Working as a Laboratory Production Technician you will be working within a team responsible for Kit Manufacture. This role will contribute to the efficient running of our laboratories and operations department. The role will involve managing stock and communicating and planning manufacture priorities with production and QC teams.

The ideal candidate must be able to work independently, have attention to detail and excellent communication and organisation skills.

## **Main duties and responsibilities**

- Keep accurate laboratory notes and records.
- Contribute to the general day to day running of the laboratory; involves tidying, maintaining stock levels and cataloguing/storing stock correctly.
- Manufacture kits according to SOPs.
- Work according to our ISO13485 quality system.
- Use relevant laboratory equipment.
- Maintain accurate batch record data within our manufacturing systems.
- Work within a small team to ensure all tasks are completed accurately and efficiently.
- Perform production tasks such as labelling and final product packaging.
- Assist with day to day administration tasks.

## **Qualifications and experience required**

- Previous production/laboratory experience would be desirable.

Hours of Work	37.5 Hours Per Week
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For further information or to apply for this vacancy please e-mail Kay Campbell, HR, [kay.campbell@novacyt.com](mailto:kay.campbell@novacyt.com)