

INTERNAL VACANCY

Job title : Financial Controller

Location: Camberley

Closing date : 6th June 2018

Job Summary

Financial Controller of two businesses - Microgen based in Camberley & Healthcare based in Bridport with full management and statutory accountability for the Profit & Loss and Balance Sheet. Working closely with the Managing Director and Management team to drive the business to achieve its budget. Establish yourself as an invaluable business partner and become an integral part of the wider Group Finance team, supporting the Group Financial Controller and CFO where necessary.

Travel to Bridport (Dorset) is expected – twice a month

Help support & integrate any future acquisitions into the Novacyt Group.

Main duties and responsibilities

- Manage the day to day financials of the business
- Support the Group Financial Controller & CFO in cross business initiatives
- Support any future acquisitions & integration plans
- Manage, lead & develop the finance assistant
- Prepare monthly Management Accounts & Analytical supporting info
- Prepare Annual budgets
- Work closely with the wider Novacyt Group inside and outside of finance
- Provide technical accounting policy guidance across the group
- Manage the annual audit process for a multi-site business including tax computations (e.g. R&D)

Qualifications and experience required

- Qualified Accountant (ACCA/ACA)
- Strong technical and analytical knowledge e.g IFRS 15
- Significant experience in similar role or practice
- Good Excel and Microsoft Office skills
- Excellent interpersonal and communication skills
- Driving license and car required (travel to Bridport)
- Motivated and willing to grow at a fast pace in line with the Group
- Proactive – can add value where they see gaps

Hours of Work	37.5 hours per week
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For further information or to apply for this vacancy please e-mail Kay Campbell HR, kay.campbell@novacyt.co.uk