

# INTERNAL VACANCY

**Job title :** Kit Production Technician  
(Temporary Contract for Maternity Cover to 31 May 2018)  
**Location:** Camberley  
**Start Date:** As soon as possible  
**Closing date :** 22 September 2017

**Job Summary**

The role of Kit Production Technician is a full time position reporting to the Production Supervisor and responsible for participating in the production/assembly of all in-house Finished Goods products.

**Main duties and responsibilities**

- Work within a team under general guidance from Supervisor or Senior Technician to produce Finished Goods enabling continuous supply in accordance with the relevant production schedule. Includes dispensing, labelling and packaging of diagnostic kits.
- Follow work instructions, Quality procedures, H&S policies and Good Manufacturing Practice. Fully and accurately complete all production documentation.
- Assist with the completion of production support activities (glassware prep, sterilisation etc.) in a timely manner to enable production.

**Qualifications and experience required**

- Experience of working within an assembly environment, ideally in the medical device industry.
- An awareness of Quality System requirements including Good Manufacturing Practice would be beneficial
- Excellent attention to detail and good communication skills
- An optimistic and helpful attitude with a desire to getting tasks completed to schedule essential.
- Flexible both in time and attitude. Able to work well within a team to deliver on time.
- Shows pride in work and areas of responsibility

Hours of Work	37.5 hours per week
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For further information or to apply for this vacancy please e-mail Wendy Karban, Group HR Manager, [wendy.karban@novacyt.co.uk](mailto:wendy.karban@novacyt.co.uk)